Taykwa Tagamou Nation

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Employment Opportunity

Director of Child and Family Well-Being

Long-Term Leave Replacement (Possibility of Extension)

Location: Taykwa Tagamou Nation
Department: Social Services
Reports to: Executive Director

About the Role

Taykwa Tagamou Nation (TTN) is seeking an experienced, community-focused leader to oversee the Social Services Department and support the implementation of TTN's Child Wellbeing Law.

The Director of Child and Family Well-Being provides leadership and direction for departmental programs, staff, Band Representative services, budgets, funding, and community partnerships. This position plays an important role in strengthening culturally grounded, prevention-focused services that support children, youth, and families while protecting TTN's rights, interests, and responsibilities.

Working collaboratively with leadership, community members, staff, and external partners, the Director will support the continued development of TTN's Child Wellbeing Service Model and help strengthen the Nation's capacity to deliver child and family wellbeing services.

This position provides temporary coverage during an extended employee leave. The duration of the appointment will depend on operational needs and the continuation of the leave.

Responsibilities

- Lead the implementation of TTN's Child Wellbeing Law and oversee Band Representative and Prevention services to ensure TTN children and families are appropriately supported and represented.
- Provide leadership, supervision, and direction to Social Services managers, program staff, and Band Representatives.
- Develop departmental priorities, work plans, and service goals that respond to community needs and organizational priorities.
- Oversee prevention, family support, and child and family wellbeing programs to ensure services are coordinated, culturally grounded, and responsive to community needs.
- Support culturally grounded approaches, including customary care, family reunification, and programs that strengthen connections to family, community, culture, and Nation.
- Build and maintain relationships with child welfare agencies, First Nations, governments, and community partners to strengthen services and advocate for TTN children and families.
- Manage departmental budgets, funding agreements, expenditures, and financial reporting in collaboration with Finance and leadership.
- Support employee development, performance management, staffing, and a respectful, accountable workplace.
- Develop and maintain departmental policies, procedures, service agreements, and reporting requirements.
- Monitor service delivery, address operational concerns, and identify risks or matters requiring leadership attention.
- Prepare reports, recommendations, and updates for the Executive Director, Chief and Council, and other stakeholders as required.
- Ensure confidential records, program information, and reporting requirements are accurately maintained.

- Perform other related duties as assigned.

Qualifications

- Ontario Secondary School Diploma or willing to obtain.
- Bachelor's degree in Social Work, Indigenous Studies, Social Services, Community Development, Public Administration, or a related field. An equivalent combination of relevant education and experience may be considered.
- Minimum of five years of progressively responsible experience in child and family wellbeing, social services, child welfare, community services, or a related field
- Experience working with First Nation children, families, communities, or organizations.
- Experience supervising employees, leading teams, and managing employee performance.
- Experience managing programs, budgets, funding requirements, and service delivery.
- Experience working with child welfare agencies, governments, service providers, or community partners.
- Experience managing complex, confidential, or sensitive matters.
- Knowledge of First Nation child and family wellbeing, child welfare legislation, prevention services, customary care, and culturally grounded approaches.
- Strong leadership, communication, financial management, organizational, and decision-making skills.
- Ability to interpret and apply legislation, policies, and agreements while balancing community needs and organizational responsibilities.
- Valid Ontario Class G Driver's Licence.
- Valid Clear Criminal Record Check (CPIC).
- Senior management or Director-level experience in a First Nation, Indigenous organization, or social services environment (is an asset).
- Experience implementing Indigenous child and family wellbeing laws, supporting Indigenous jurisdiction, or overseeing Band Representative services (is an asset).
- Experience with customary care, family reunification, prevention, or family support programming (is an asset).
- Master's degree or advanced training in a related field, Indigenous child and family wellbeing, leadership, or trauma-informed practice (is an asset).
- First Aid/CPR, crisis intervention, suicide prevention, mediation, or related training (is an asset).
- Ability to speak or write Cree (is an asset).

Taykwa Tagamou Nation offers a competitive compensation package subject to qualifications and experience; group medical insurance: extended health, dental, life, AD&D and Pension Plan benefits.

How to apply:

Please include these documents in your submission:

- Letter of Application/Cover Letter
- Resume
- Three recent work references (one being from your most recent supervisor/manager)
- Copies of Certificate(s) of Qualification

By email: resumes@taykwatagamou.com

By Fax: 705-272-5785

By mail: P.O. Box 3310, RR#2, Cochrane, ON. P0L 1C0

Deadline to submit application:
November 20, 2026

A complete work description is available upon request. Preference and Priority will be given to Taykwa Tagamou Nation Applicants. We wish to thank all applicants however only those selected for an interview will be contacted.

Posted: November 6, 2026