



Taykwa Tagamou Nation

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Employment Opportunity

Community Band Representative for Child Welfare Case

***Term Contract – 6 Months**

Location: Taykwa Tagamou Nation

Reports to: Director of Social Services

About the Role

Taykwa Tagamou Nation (TTN) is seeking a highly motivated, confident, organized professional individual to join the Social Services Department. Under the direction of the Director of Social Services the Community Band Representative for Child Welfare Cases is responsible for advocating for and representing registered/affiliated members of Taykwa Tagamou Nation. The objective of this position is to ensure timely responses to all notifications from any/all Child Welfare Agencies and to ensure that a Band Representative is present or available, for TTN members involved in child welfare matters within Ontario or other Provinces.

Responsibilities

- Establish and develop effective working relationships with all Child and Family Services involved with TTN members.
- Develop and implement protocols that outline how TTN and Child and Family Services will work together.
- Support internal capacity-building by sharing knowledge of customary care practices, TTN community dynamics, and the importance of active engagement in case planning.
- Participate in and negotiate Plans of Care and Service Plans with Child Welfare Agencies to support TTN children and families.
- Respond promptly to all notifications from Child Welfare Agencies Involving TTN members.
- Promote the use of Customary Care and kinship-based options before a case goes to court, whenever possible.
- Participate in all case planning meetings, including Service Plans and Plans of Care, for TTN children and families.
- Prepare Band Council Resolutions (BCRs), when required, to support case planning for TTN members.
- Provide monthly in-camera updates to Chief and Council regarding child welfare matters involving TTN members.
- Maintain the highest level of confidentiality in accordance with applicable laws, protocols, and TTN policies.
- Liaise with other First Nation Band Representatives, Agencies and Legal Counsel.
- Accompany Child Welfare Agency staff during investigations involving Taykwa Tagamou Nation members/affiliates, when appropriate.
- Ensure that Taykwa Tagamou Nation members are fully aware of their rights in child welfare proceedings.
- Represent Taykwa Tagamou Nation as a Party in Child Welfare court proceedings.
- Maintain regular communication with TTN families and Child Welfare Agencies to support case progress.
- Other duties as assigned.

Qualifications

- Must have Post-Secondary Diploma in Social Work/Child and Youth Worker or related field.

- A minimum of 3 years of Social Services experience, direct experience with First Nations considered an asset.
- Demonstrated knowledge and understanding of the Child, Youth and Family Services Act (CYFSA), federal Bill C-92, and child welfare processes involving Taykwa Tagamou Nation children.
- Strong computer skills, including proficiency with word processing and case management/database systems.
- Knowledge of Customary Care and kinship-based care models is considered an asset.
- Knowledge of Taykwa Tagamou Nation's community, families, and values is considered an asset.
- Strong communication skills, written and verbal.
- Ability to meet statutory timelines and case deadlines required under child welfare legislation
- Experience with Family Law processes and/or Alternative Dispute Resolution (ADR) is considered an asset.
- Experience working with children, youth, and families, considered an asset.
- Willingness to work flexible hours and travel on short notice.
- Strong analytical, assessment, and problem-solving skills.
- Ability to participate in on-call, after hours and weekends as required.
- Must possess a valid 'G' driver's license and have access to a reliable vehicle.
- Must provide a Criminal Reference Check and Vulnerable Sector Check.

A complete work description is available upon request. Preference and Priority will be given to Taykwa Tagamou Nation Applicants. We wish to thank all applicants however only those selected for an interview will be contacted.

Taykwa Tagamou Nation offers a competitive compensation package subject to qualifications and experience; group medical insurance: extended health, dental, life, AD&D and Pension Plan benefits.

How to apply:

Please include these documents in your submission:

- Letter of Application/Cover Letter
- Resume
- Three recent work references (one being from your most recent supervisor/manager)
- Copies of Certificate(s) of Qualification

By email: resumes@taykwatagamou.com

By Fax: 705-272-5785

By mail: P.O. Box 3310, RR#2, Cochrane, ON. P0L 1C0

Deadline to submit application:

Friday, November 28, 2025 before 4:30pm

Posted: November 14, 2025